



MANAGER BEST PRACTICES ROUNDTABLE DISCUSSION AND NETWORKING RECEPTION

SPONSORED BY: Allied Barton Security Services
BH Security
Community Association Underwriters of America
Donnelly Energy
Falcon Engineering, Architecture & Energy Consulting
Kennedy Wronko Kennedy

Two networking sessions (6:30 p.m. - 7:15 p.m. and
8:45 p.m. - 9:30 p.m.)

All attendees are invited to join the Business Partner
Roundtable attendees for the networking sessions.

Date: Thursday, November 17, 2016

Location: The Chart House
Lincoln Harbor Pier D-T
1700 Harbor Blvd.
Weehawken, NJ 07086

Agenda: 6:30 p.m. - 7:15 p.m.: Cocktail Reception
and networking with Business Partners
7:15 p.m. - 8:45 p.m.: Roundtables
8:45 p.m. - 9:30 p.m.: Dessert Reception
and networking with Business Partners

Pre-registration is required.

*If you register for this program and cannot attend, please
call the chapter office at (609) 588-0030 to cancel.*

We require a cancellation notice at least 72 hours in advance. If a notice is not received,
a \$25 cancellation fee may be charged per registrant. Substitutions are permitted if you
cannot attend.

Questions? Email Angela Kavanaugh at Angela@cainj.org
or call (609) 588-0030.

Space is limited. Attendees are strongly encouraged to
register by Friday, November 11, 2016.

CAI-NJ advises that for training, marketing or other purposes, this event may be recorded, videotaped and/or
photographed. By attending this event, the registrant(s) consents to the use of his or her image by CAI-NJ and
agrees to waive any claim for the use of his or her image, including without limitation, the appropriation of his
of her image for commercial purposes or the invasion of his or her privacy.

Please note: CAI-NJ only reviews CAI designations, certifications, and accreditations for validity and current
status. Registrants are advised that each individual company is solely responsible for the content they provide
on registration forms including all designations, certifications, accreditations and licenses by the company or
the individual employee. Concerns about the validity of non-CAI designations, certifications, accreditations,
and licenses should be directed to the specific company or individual in question. Removal of designations,
certifications, accreditations, and licenses by CAI-NJ will only take place upon the submission of a letter writ-
ten by the official credentialing and/or licensing body to CAI-NJ.

CONTINUING EDUCATION NOTICE:

By successfully completing this program, the New Jersey Chapter of Community Associa-
tions Institute (CAI-NJ) will approve 3 hours credit for this program towards the Professional
Management Development Program (PMDP).

TOPICS:

- Privacy expectations as it relates to security documentation within the community
- Rules and responsibilities of the concierge and/or security guard
- Security systems – keypads, cameras, access control, biometrics
- Insurance – What should be included in your insurance policy regarding security?
- Cooling towers, testing, compliance and cleaning as it pertains to Legionnaires Disease
- Rebates for lighting conversions –A case study

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Name: _____

CAI Designation(s): _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Email: _____

REGISTRATION FEES:

CAI-NJ MGR/MGMT Co. Members: FREE
Non-Members: \$25.00

Payment Options:

TOTAL: \$ _____

Payment Methods:

1.) Pay by check, payable to CAI-NJ.

Mail completed form and payment to:

CAI-NJ

Attn: 2016 Roundtable Discussion

500 Harding Road

Freehold, NJ 07728

2.) Pay by credit card. Please fax to (609) 588-0040.
Or email to angela@cainj.org.

Cardholder Name: _____

Card Number: _____

Exp. Date: _____ Security Code: _____

Cardholder Signature: _____

*Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth in the cardholder's agreement with issuer

For CAI-NJ Office Use Only

Exp: _____